Grant Coordinator Meeting Notes

9/13/12

Goldsheet:

 Some cosmetic changes in preparation for Kuali-Coeus:

* “Admin Unit” is now “Lead Unit”
* “Admin DICE” is now “Lead DICE”
* “Co-PI” is now “Co-I”

 F&A / Indirect Cost Rate section now includes a drop-down menu for the three on-campus rates

 New Goldsheet Manual is under construction and will be available as soon as it’s finished

When VPR/ED is an RRC unit:

 Please list VPR/ED last if there are multiple RRC units that need to sign

Sponsor Contact:

 Please put a comment in the “Notes for OSPA or other Approvers” section. “Prime Contractor” section should not be used for this purpose – individual names, etc., entered here are deleted when the Goldsheet is approved

Proposal Review:

 Please keep in mind that OSPA does not provide full proposal preparation.

* If forms need to be completed we ask that you complete them to the best of your ability before attaching them to the goldsheet
* It is the PI’s responsibility to make sure all required elements of the proposal, including special forms, are included
	+ Don’t rely on the error check feature of Cayuse or FastLane to catch errors in the content of forms and/or attachments

Post Doc Benefit Rate:

 In December the Provost’s Council approved a change to the Post Doc Compensation rates. They also recommended that Post Docs be allowed to participate in the ISU Health Plans available to Faculty and P&S Staff. The proposed start of their participation would be FY 2015, or July 1, 2014. For proposal budgets you should continue to use the 22.0% rate until further notice. Please note that all fringe rates are determined by the office of the Vice President for Business and Finance (VPBF).

Tuition Rates:

 Tuition rates for the 2013-2014 academic year are posted on the Registrar’s website. OSPA’s budget templates will be updated accordingly and posted on our website soon. In the meantime please use the current templates.